

Worksheet										Cash flow forecast - year ending:					
		<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>		<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>TOTAL</u>
		<u>5</u>	<u>4</u>	<u>4</u>	<u>5</u>	<u>4</u>	<u>4</u>	<u>5</u>		<u>4</u>	<u>4</u>	<u>5</u>	<u>4</u>	<u>4</u>	<u>52</u>
RECEIPTS:	<i>GST</i>														
	Received from debtors														
	Cash sales														
	sub-total (1/11=GST)														
	Capital contributions														
	Loans														
	TOTAL RECEIPTS														
PAYMENTS:															
	MATERIALS:	*													
	LABOUR COSTS:														
	Salaries and wages														
	Superannuation @ 9%														
	Workers Comp. @2%														
	OVERHEAD COSTS:														
	Accountancy fees	*													
	Advertising	*													
	Bank charges														
	General expenses	*													
	Insurances	*													
	Leases - photocopier	*													
	Vehicle running costs	*													
	Printing, postage	*													
	Rent	*													
	Staff amenities	*													
	Telephone, fax, mobile	*													
	CAPITAL COSTS:	*													
	LOAN REPAYMENTS:														
	Bank loan repayments														
	NET GST PAYABLE														
														(July)	

PROPRIETORS DRAWINGS:								(cont..)	Worksheet Cash flow forecast							
	no provision made for tax															
	TOTAL PAYMENTS															
	BANK BALANCE															
	Opening balance															
	Add total receipts															
	Less total payments															
	CLOSING BALANCE															
	GST PAYABLE FORECAST															
	GST PAYABLE															
	GST collected (1/11th of income)															
	Less GST paid -															
	(1/11th of * expenses)															
	NET GST PAYABLE															
	GST PAYABLE QUARTERLY															
														(payable July)		

Worksheet		Sales projection - year ending:													
		<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>TOTAL</u>	
Weeks in month		5	4	4	5	4	4	5	4	4	5	4	4	52	
Less holidays, leave															
Weekly sales estimate															
This month's credit sales															
COLLECTIONS FROM DEBTORS:															
5%	- 7 days														
60%	- 30 days														
30%	- 60 days														
5%	- 90 days														
COLLECTIONS FROM DEBTORS:															
ASSUMPTIONS															
The business is registered for GST, accounts for GST on a quarterly, cash basis, and makes no GST-free or GST input taxed supplies.															